

PTA – Annual General Meeting Agenda

January 4-2023



Caudle Park Elementary

- 5:00 - Call to Order
- Principal's Report (5 mins)
- President's Report (5 mins)
- Financial Report
 - where the account is at
- New Business
 - winter dance planning
- Any Other Business
 - Grade 5 Graduations gifts where are we at?
 - Pies update?
 - Co-op: how did we do, anything that needs to change for next year??
- Communication
 - Sub committees: do you have communication chat open with all the volunteers??
- Meeting Adjourned. 6pm

PTA Principal's Notes

January 2023

The theme for December was cooperation and the staff and students demonstrated this value through the month. Spirits were high in the school with the festivities. Eleanor introduced Caudie the elf and Melissa, our night custodian, created amazing stunts and displays for student's arrival each morning. The grade 5 leadership shone through at the entrepreneur fair as well as the Co-op. Both events were a huge success.

This month's theme is Belonging. We will talk about how belonging makes us feel and how to create spaces that promote wellbeing, health and a sense of belonging. Students can make deposits to each other whether big (sharing interests and setting common goals) or small (listening). Through discussions, we will share ways to be more aware of ourselves and how we connect with others in a way to impact on belonging. Teachers can access the slide deck with anchor short videos and read aloud stories.

Our 2 biggest events for December were the Grade 5 entrepreneurship fair (\$ 1068.30) and the Caudle Co-op (\$799.75) the events were a big success and ran quite smoothly. Our biggest take away from the Co-op is that it is possible to do this on one day rather than stretch it

over 2 days. For some classes, communication wasn't clear and there was confusion on what day the class will shop. Next year, this will run much smoother. We staggered items which provided good choices and not all the 'good stuff' going to the beginning classes. We really didn't have a lot left over to share with Beacon House.

Lindsay Morgan, our Child and Youth worker with Schools Plus is here everyday and has spent time making the book room on the 3rd floor as an inviting space for students. We are waiting for some comfy furniture to arrive. She has been connecting with students and classes on a daily

basis building a support network within the school. She and Maya, our community outreach worker, have been facilitating friendship groups over lunch hours. Schools Plus supported 4 families from Caudle for Christmas

We have some lunch hour groups starting for the colder months. Mad Science will be offering a program, The school is sponsoring 3 students so that they can participate. Chess club will run until March Break for 3-5 students.

PTA Meeting Notes

January 2023

Attendance:

- Athena Maclsaac
- Stephanie Seaboyer
- Rebecca Sharkey
- Elenor Sperry
- Emillie Tsirigotis
- Paul Russell
- Gillian Fougere

Presidents Report:

Compiling a list of Volunteers, and will send out and share with the Committee once completed

Financial Report

- Currently bank sits at \$4537.14 (Incl. Co-Op Funds)

Still to be applied to bank:

- Staff Appreciation
- Curriculum Night
- Grad Gift
- Dance Expenses

New Business – Dance

TASKS:

- Rebecca to pick up Snacks and Beverages
- Rebecca to pick up Stamp
- Stephanie to call Kinsmen & Sackawa for DJ info
- Stephanie to reach out to Volunteers for Dance
 - Lacey Barrow
 - Roxanne
 - Ashley Roy
 - Kimberley
- Dance will be held on January 25th @ 6-8pm (Parents/Guardian must stay)
- Will require Volunteers:
 - Set Up Crew
 - Rebecca will set up Canteen fully but cannot run table
 - Benches will be put around exterior of gym for parents/guardians to sit on
 - Gym Capacity = 352
 - Speakers one from school and other from Jenn McMannis

- Clean Up Crew
 - Need Volunteers – Paul Russell
- Door:
 - Athena & Lacey Legere (Will Stamp kids hands)
 - Charge is \$5 per kid, \$8 per family (Elementary and under ONLY)
- Canteen:
 - Stephanie & Kimberley
 -
- Snacks
 - Snack Table will be just outside the gym by the Lost and Found
 - Looking at Bags of Chips, Rice Krispies and Motts Fruitsations
 - All Leftovers will be contributed towards the Spring Fair
- DJ
 - Reached out to Roxanne’s daughter and son to see if they can help
- We will require floats both with \$50 coin float:
 - One at Snack Table
 - One at Door
- Emilie and Eleanor will be around, and “walking” around the school to ensure all is going well

Grade 5 Graduations Gifts

- Looking at Price of T-shirts
- Conversation around Sweaters, but they are more costly and in the past not used

Co-Op

- Next year compile into one day
- Need more Wrapping Paper
- Huge success this year

Pies

- Kayleigh will have an update

Communication

- Communications need to go through the president, vice president and administration so that everyone is aware. Hopefully the classroom will help with this.
- It is the president's responsibility to initiate and maintain ongoing communications with the subcommittees.
- President is to ensure that preparations for events are initiated well in advance of the event
- The classroom will house past files as well as event notes to assist with future planning.
- Going to create Google Classroom with all of PTA with access to be able to house all information for all events, including Notes.
- We need to have concise expectations when a task is assigned, with who you report back to, as well as due date of that task
- Looking at putting in a "blurb" in the Newsletter from Caudle Park (Rebecca will send to Emilie) to include funds raised, and reminder of what they will be going towards
- Looking for ideas in how to keep Volunteers in the loop (mass email? Chat?)

Next Meeting

- Spring Fair
- Date May 27th 10-1pm