

There are **2 types of criminal record checks** required to volunteer/work at a school:

Vulnerable Sector Check with the Criminal Records Check

Child Abuse Registry Check

All volunteers/employees are required to complete The Vulnerable Sector Check with the Online Criminal Record Check. This is done through the Police department via online.

First Time Applicants: Online Criminal Record Check | Canadian Background Check
<http://www.backcheck.net/halifax>

An invitation can be sent to you through mybackcheck. Let Emilie or Eleanor know and we will submit the request. You will get the results and the school will get the results as well. The fee is \$30.

Returning Applicants: [BackCheck](#) Parents must go to the Self Service Checkout when they are re-activating their application. This creates an individualized account that allows you to share the results with many school/sports clubs etc. Note: parents who have children in multiple schools and would like to reactivate their application for multiple schools are advised to go through the Self Service Checkout. The fee is \$50.

Child Abuse Registry: The Department of Community Services has advised that Child Abuse Register Searches can now be requested online, at the following link:

[Apply for a Child Abuse Register search - Government of Nova Scotia.](#)

They will continue to accept paper applications via mail as well. In either case (submitted online or by mail), the confirmation letter will continue to be mailed to the applicant via regular mail. Once received please send along a copy to the school.